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SELF-ASSESSMENT GUIDE

Qualification	Garbage Collection NC I		
Unit of Competency :	Prepare and Collect Garbage		
Instruction: <ul style="list-style-type: none"> • Read each of the questions in the left-hand column of the chart. • Place a check in the appropriate box opposite each question to indicate your answer. 			
Can I?	YES	NO	
Prepare for Garbage Collection Activities			
• Secure garbage collection routes and schedules from the supervisor in accordance with the ordinance/s of the local government unit (LGU) or collection/hauling contracts with private entities.			
• Determine work hazards in the collection area as per instructions from the supervisor and information provided by the LGU or private entity.			
• Follow collection schedule according to supervisor's instructions.			
• Determine types of garbage to be collected in accordance with instructions from the Supervisor.			
• Ensure entry point of garbage in the truck to be free of obstructions or obstacles.			
• Provide space allocation in accordance with the expected type of garbage to be collected.			
• Check locking mechanism of tailgates and properly secures in accordance with established safety procedures.			
• Check accessories to be use for garbage collection before departure from the motor pool.			
• Identify appropriate personal protective equipment (PPE) to be use in accordance with OSH standards.			

<ul style="list-style-type: none"> Return/replace defective or inadequate PPE in accordance with company procedures 		
Collect Garbage		
<ul style="list-style-type: none"> Secure work assignment form (WAF) in accordance with established procedures ** 		
<ul style="list-style-type: none"> Perform garbage collection in accordance with specified procedures and guidelines. ** 		
<ul style="list-style-type: none"> Ensure wear PPE in accordance with established procedures.** 		
<ul style="list-style-type: none"> Observe occupational health and safety (OHS) practices based on specified procedures and guidelines. 		
<ul style="list-style-type: none"> Report to Barangay office or private establishment if applicable to present work assignment form to inform and coordinate waste collection 		
<ul style="list-style-type: none"> Perform waste segregation according to waste classification and collection schedule. 		
<ul style="list-style-type: none"> Return the individual waste bins properly to owners or households. 		
<ul style="list-style-type: none"> Return tools in their storage following established procedures. 		
<ul style="list-style-type: none"> Cover garbage with covering materials in accordance with established procedure. 		
<ul style="list-style-type: none"> Respond to unexpected situations in accordance with established procedures 		
<ul style="list-style-type: none"> Accomplish and submit trip ticket to dispatch station for proper recording and volume checking in accordance with established procedures. 		
<ul style="list-style-type: none"> Remove covering materials and opens tailgate in accordance with established disposal procedures. 		
<ul style="list-style-type: none"> Shovel or push where necessary, garbage from truck and heaps/dumps/ compacts in specified location in landfill or disposal area 		
<ul style="list-style-type: none"> Wash and fumigate garbage truck in accordance with established procedures. 		
<p>I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.</p>		
Candidate's Name and Signature:	Date:	